

National Association of Peer Program Professionals (NAPPP) Certified Peer Program (CPP) Application Checklist

Rating Date: _____ Name of Rater: _____

Name of person submitting documentation: _____

Name of peer helping program: _____

Name of school/agency: _____

Item	Yes/No		Rating					Comments
	Y	N	1	2	3	4	5	
*= Required								
1. Rationale *	Y	N	1	2	3	4	5	
2. Mission statement*	Y	N	1	2	3	4	5	Attachment?
3. Goals & objectives*	Y	N	1	2	3	4	5	Attachment?
4. Procedures designed to document specific goal attainment *	Y	N	1	2	3	4	5	
5. Developed using NAPPP Programmatic Standards & Ethics	Y	N						
6. Reviews NAPPP Programmatic Standards & Ethics periodically *	Y	N						
7. Advisory board	Y	N	1	2	3	4	5	
8. Staffing decisions	Y	N	1	2	3	4	5	
9. Staff training	Y	N	1	2	3	4	5	
10. Staff receives continuing education & training *	Y	N	1	2	3	4	5	
11. Organizational structure *	Y	N	1	2	3	4	5	
12. Criteria for selection *	Y	N	1	2	3	4	5	Attachment?
13. Recruitment procedures *	Y	N	1	2	3	4	5	

14. Staff & peer applications *	Y	N	1	2	3	4	5	Attachment?
15. Parent involvement	Y	N	1	2	3	4	5	
16. Peer role/job description *	Y	N	1	2	3	4	5	Attachment?
17. How & when peers trained *	Y	N	1	2	3	4	5	
18. Modules trained: *								
• Peer helper role	Y	N	1	2	3	4	5	
• Confidentiality	Y	N	1	2	3	4	5	
• Listening skills	Y	N	1	2	3	4	5	
• Referral	Y	N	1	2	3	4	5	
19. Curricula used	Y	N						
20. Peer utilization *	Y	N	1	2	3	4	5	
21. Supervision system *	Y	N	1	2	3	4	5	
22. Ongoing training	Y	N	1	2	3	4	5	Attachment?
23. Evaluation:*								Attachment?
• Process	Y	N	1	2	3	4	5	
• Perception	Y	N	1	2	3	4	5	
• Outcome	Y	N	1	2	3	4	5	
24. Marketing/publicity plan	Y	N	1	2	3	4	5	
25. Peer ownership of program	Y	N	1	2	3	4	5	
26. Financial support	Y	N	1	2	3	4	5	
27. Local, state, national participation	Y	N						
28. Certified PE by NAPPP	Y	N						

Data Summary: Yes total: ____/33 Rating-Total: ____/140

____ **Below Standards** (less than 20 “yes” responses & Rating total below 105)

____ **Meet Standards** (21-30 “yes” responses & Rating total between 106-30)

____ **Exceeds Standards** (31-33 “yes” responses & Rating total above 131)

Program Assets & Strengths:

-
-
-
-
-
-

Program Challenges & Growth Areas:

-
-
-
-
-
-